

Standards & Teaching Committee

Terms of Reference (23/24)

Purpose

The purpose of this committee is to ensure that the educational standards in Day One Trust are as high as possible. To do this it will:

- scrutinise the educational standards and quality of teaching in the Trust
- analyse destination data to establish the correlation between qualification achieved and post 18/19 pathways
- advise and report to the Trust Board and ensure that the Local Governing Bodies are well informed about these issues in their schools and can act on them as required
- ensure clarity and consistency in these functions across the Trust.

The Committee will provide a venue for sharing practice between the schools in the Trust, between governors and leaders of both schools. Consistent with the values of the Day One Trust the Committee will ensure a commitment to innovation and continuous improvement and bringing in excellent practice from other educational organisations.

Membership

The Committee shall consist of:

- A chair, with educational governance experience, who shall be a Trustee of Day One Trust
- 1-2 members of the ELAM governing body
- 1-2 members of the LSA governing body
- 2-4 members with age 16+ educational expertise
- The Chief Executive Officer (CEO) of the Trust

Frequency of Meetings

The Committee shall meet as required each year to carry out its remit, as described in the DOT governance cycle. There will typically be three meetings per year.

The Functions of the Committee (under delegated powers)

To define how governors and trustees will monitor and evaluate educational results and quality of teaching. To this end, the Committee will approve:

- a single set of KPIs to be reported to the Committee, to the Trust Board and to the Local Governing Bodies.
- the assessment calendars for each school, which will be aligned with each other

- policies relating to Standards & Teaching are Trust-wide and have been delegated to the Committee by the Trust Board for consideration

For each school in the Trust, the Committee will:

- Scrutinise and evaluate its educational results and information about the quality of teaching,
 - Monitor student achievement, including of different groups of students (including but not limited to those eligible for pupil premium, those with special educational needs and disabilities, different ethnic groups),
 - Review the school's self-evaluation & development plans, as provided to the school governing bodies
 - Gather other sources of information (e.g. from visits) to corroborate the judgements in the school's self-evaluation
- Understand the issues that need to be addressed as a result of this data and information and provide challenge and support to the plans school leaders make to tackle those issues,
- Agree on annual educational performance targets for the school
- Report to the school's governing body about its discussions and conclusions, identifying any key issues, risks or opportunities for the school, and recommending any actions the local governing body should take. This will include any findings and recommendations the committee makes on the school's readiness for OFSTED inspection.

For the Trust Board, the Committee will

- Summarise the information reported to each school governing body, including each school's self-evaluation, and the level of confidence in that evaluation
- Provide assurance that there is valid and comparable in-year assessment data from each school.
- Identify any cross-Trust issues in educational results or quality of teaching, and recommend any actions the Trust Board should take. This will include any findings and recommendations the committee makes on the Trust's readiness for OFSTED inspection or regulatory review.
- Identify any major school-specific issues in educational results or quality of teaching, and recommend any actions the Trust Board should take. This will include any findings and recommendations the committee makes on each school's readiness for OFSTED inspection.

Following any MAT or regulatory body inspection/review the Committee will

- Receive inspection reports and lessons learned as appropriate
- Receive reports regarding proposed actions to address key issues where a school is found to be inadequate or requiring improvements.

Record of Meetings

The Committee will ensure that an agreed written record is kept of each of their meetings. Usually, this will be done by the independent clerk.

Decision Making

- A quorum at each meeting shall be two members of the committee.
- Any decision of the Committee must be by decision of a majority of the committee members present.

Related Documents

This document should be read alongside:

- The [Scheme of Delegation](#) for Governance & Leadership in Day One Trust
- The [Governance Cycle](#) for Day One Trust